

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>27 November 2017</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>December 2017 – July 2018</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: December 2017 – July 2018.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2017 – July 2018

Updated 15 November 2017



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **December 2017 – July 2018** is outlined on the following pages.

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2017 – July 2018

Updated 15 November 2017

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>December 2017</b>						
1	<b>Write off of Debts in value of over £5,000 (O)</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		Delegated Decision  15 December 2017	
2	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  18 December 2017	
3	<b>Schools Modernisation – Progress Report (to include schools with fewer than 120 pupils)</b>  Approval of strategic direction.		Learning  Delyth Molyneux Head of Learning  Cllr R Meirion Jones		The Executive  18 December 2017	
4	<b>Treasury Management Mid Year Review 2017/18</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  18 December 2017	

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5	<b>Treasury Management Strategy 2018/19</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	TBC	The Executive 18 December 2017	28 February 2018
6	<b>Schools' Modernisation – Llangefni Area – Strategic Outline Case /Outline Business Case</b>		Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones		The Executive 18 December 2017	
7	<b>Tackling Poverty Strategy</b>  Approval of draft strategy for consultation.		Housing	Shan Lloyd Williams Head of Housing Services  Cllr Alun W Mummery		The Executive 18 December 2017	
8	<b>Development Path for Council Housing – Design and build packages by developers</b>		Housing	Shan Lloyd Williams Head of Housing Services  Cllr Alun W Mummery		The Executive 18 December 2017	
9	<b>STEM North Wales</b>	A collective decision for the Committee as the contribution exceeds what has already been agreed for 2017/18.	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Carwyn Jones Cllr Meirion Jones		The Executive 18 December 2017	

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<b>January 2018</b>						
10	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 January 2018
11	<b>Schools' Modernisation – Llangefni Area – Feedback on second consultation</b>		Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones		The Executive  29 January 2018
12	<b>Deprivation of Liberty Safeguards (DOLS)</b>		Adults Services	Alwyn Jones Head of Adults Services  Cllr Llinos Medi		The Executive  29 January 2018
13	<b>Holyhead Affordable Housing Development</b>		Housing	Shan Lloyd Williams Head of Housing Services  Cllr Alun W Mummery		The Executive  29 January 2018
<b>February 2018</b>						
14	<b>Write off of Debts in value of over £5,000 (O)</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		Delegated Decision  28 February 2018

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15 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  19 February 2018	
16 <b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  19 February 2018	
17 <b>2018/19 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	5 February 2018	The Executive  19 February 2018	28 February 2018
18 <b>Fees and Charges 2018/19</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  19 February 2018	

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19	<p><b>Financial Reserves</b></p> <p>To provide an update on the situation relating to financial reserves.</p>	<p>This is a matter for the full Executive as it provides assurance of current financial position.</p>	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr John Griffith</p>		<p>The Executive</p> <p>19 February 2018</p>	
20	<p><b>Discretionary Business Rate Relief Policy (O)</b></p> <p>Approve new policy following public consultation</p>	<p>A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.</p>	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr John Griffith</p>		<p>The Executive</p> <p>19 February 2018</p>	
21	<p><b>Charges for non-residential services 2018/19</b></p> <p>Approval.</p>	<p>A collective decision is required as the matter involves material financial considerations.</p>	Adults' Services	<p>Alwyn Jones Head of Adults' Services</p> <p>Cllr Llinos Medi</p>		<p>The Executive</p> <p>19 February 2018</p>	
22	<p><b>Standard Charge for Council Care Homes 2018/19</b></p> <p>Approval.</p>	<p>A collective decision is required as the matter involves material financial considerations.</p>	Adults' Services	<p>Alwyn Jones Head of Adults' Services</p> <p>Cllr Llinos Medi</p>		<p>The Executive</p> <p>19 February 2018</p>	

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23	<b>Independent Sector Residential and Nursing Home Fees 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
24	<b>Charges for independent home care services 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
25	<b>North Wales Population Assessment Regional Plan</b>  Approval.		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	5 February 2018 TO BE CONFIRMED	The Executive  19 February 2018 TO BE CONFIRMED	
26	<b>Extra Care Housing, Seiriol</b>		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	TO BE CONFIRMED	The Executive  19 February 2018 TO BE CONFIRMED	

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27	<b>Schools' Modernisation – Seiriol Area</b>	Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	TO BE CONFIRMED	The Executive  19 February 2018 TO BE CONFIRMED	
28	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Llyr Bryn Roberts Interim Head of Children's Services  Cllr Llinos Medi	5 February 2018	The Executive  19 February 2018	
29	<b>30 year Housing Revenue Account Business Plan and capital programme 2018-2019</b>  Approval before its submission to Welsh Government with a grant claim for Major Repairs Allowance.	Housing Revenue Account is a statutory matter.	Housing Services  Head of Housing Services  Cllr Alun Mummery	TO BE CONFIRMED	The Executive  19 February 2018 TO BE CONFIRMED	

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30 <b>Supporting People Programme Commissioning Plan</b>  Approval before its submission to the Regional Committee.	Supporting People Plan is a statutory matter.	Housing Services	Head of Housing Services  Cllr Alun Mummery	TO BE CONFIRMED	The Executive  19 February 2018 TO BE CONFIRMED	
<b>March 2018</b>						
31 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 March 2018	
32 <b>Corporate Scorecard – Quarter 3, 2017/18 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas		The Executive  26 March 2018	
33 <b>Discretionary Housing Payments Policy 2018/19 (O)</b>  Report on administration of the policy for 2017/18 and any recommended changes – determine policy.	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  26 March 2018	

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34	<b>Tenants Participation Strategy 2018 – 2021</b>	Housing	Head of Housing Services Cllr Alun W Mummery		The Executive 26 March 2018	
35	<b>Tackling Poverty Strategy</b>  Approval of the document following the consultation period.	Housing	Head of Housing Services Cllr Alun W Mummery		The Executive 26 March 2018 TO BE CONFIRMED	
36	<b>Housing Maintenance Store</b>  Approval to sign an agreement with the provider.	Housing	Head of Housing Services Cllr Alun W Mummery		The Executive 26 March 2018 TO BE CONFIRMED	
<b>April 2018</b>						
37	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 30 April 2018	

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<b>May 2018</b>						
38	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. May 2018
39	<b>Corporate Scorecard – Quarter 2, 2017/18 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas		The Executive  May 2018
40	<b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  May 2018
<b>June 2018</b>						
41	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. June 2018

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<b>July 2018</b>						
42	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. July 2018

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